



HENRY PARK PRIMARY SCHOOL

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7 January 2019

PLTP / 01 / 2019

Dear Parents/ Guardians,

Principal's note

Since the school was first established in 1977, Henry Park Primary School has gone through over 4 decades of growth and development. Through these years, the school has constantly reviewed its processes to ensure that the school prepares our pupils well for the future. The school has always kept careful watch of the external environment that continues to shape how the school meets the need of the community and Singapore. HPPS has unique challenges and the school is cognizant of them as we prepare our pupils to be the best that they can be.

We took the opportunity again throughout 2018 to re-examine our Vision and Mission to ensure that we continue to prepare our pupils to be future-ready. Our new Vision and Mission:

Vision: **Lead with Character, Serve with Talents**

Mission: **Nurturing concerned citizens with integrity and a spirit of excellence through holistic education**

There is no change to our school values and motto as they remain relevant in our directions. The pursuit of holistic education and all round excellence is anchored on a foundation of values and character development of our pupils to be concerned citizens and leaders of tomorrow who have empathy and integrity. We want our pupils to live life fully being guided by our RICE values of Respect, Integrity, Care and Excellence. This will equip and prepare them for the future and become successful and contributing individuals with a strong moral compass whom we will be proud of. We will share more of our Vision and Mission in the coming months.

As a school, we know it takes the whole community to raise the Henry Park pupil. We value the partnership with our parents, the SAC, HPPA and our Alumni. We encourage each and every one to journey with my team of dedicated and caring staff as we give our pupils a meaningful and enriching schooling experience. In the education that we provide, we would like our pupils to Dream to aspire, to possess the skills to Discover and the heart to Dare in each phase of their lives.

1 School Leaders and Year Heads

Let me take this opportunity to introduce our school leaders and Student Development Team (SDT) to you.

Ms Nathalie Chen, VP (Academic P1-P3)

Mdm Wong Su May, VP (Academic P4-P6)

We can be contacted via hpps@moe.edu.sg

The Student Development Team (SDT) oversees the holistic development of the pupils. Through the SDTs, the school seeks to provide a safe, respectful and disciplined learning environment for pupils where they have opportunities to engage in quality learning experience and acquire values supportive of their lifelong well-being. We are pleased to introduce the members of the SDT.

The AYHs will send out letters each term to keep updated of key matters pertaining to the respective levels.

Student Development Team	Email
P1 & P2 Year Head (YH) Mr Dominic Sy Sian Khye	sy_sian_khye@moe.edu.sg
P2 Assistant Year Heads (AYHs) Ms Cheng Xiaoxi Ms Noorashikin Bte Yahya	cheng_xiaoxi@moe.edu.sg noorashikin_yahya@moe.edu.sg
P3 & P4 Year Head (YH) Ms Iris See Siao Jun	see_siao_jun_iris@moe.edu.sg
P3 Assistant Year Head (AYH) Ms Ferlicia Lim Du Yue	lim_duyue_ferlicia@moe.edu.sg
P4 Assistant Year Head (AYH) Ms Rajesheela d/o Rajanthiran	rajesheela_rajanthiran@moe.edu.sg
P5 & P6 Year Head (YH) Ms Grace Chan	chan_shi_ya_grace@moe.edu.sg
P5 Assistant Year Head (AYH) Ms Sheila Zheng Yi Ting	zheng_yiting_sheila@moe.edu.sg
P6 Assistant Year Heads (AYHs) Ms Kuek Tsing Xiu Ms Lam Yuen Kay	kuek_tsing_xiu@moe.edu.sg lam_yuen_kay@moe.edu.sg

2 Updates in the Teaching Staff

We like to congratulate the following staff members for their new appointment wef 01 Jan 2019.

Mdm Leo Siew Hui	Head of Department/Student Well-Being
Ms Loo Ming Jia	Senior Teacher/ Chinese Language
Ms Tan Shi Qi	Subject Head/Aesthetics
Mr Jenfry Jeremiah Tseng	Level Head/Mathematics
Ms Lim Jia Yi Michelle	Subject Head/ICT

We also welcome the following teachers who joined the school.

Mrs Tina Tan	Senior Teacher/Mathematics
Ms Jasmine Lam	Science & Music Teacher
Ms Joyce Ang	Music Teacher
Ms Siti Rashidah	Malay Language Teacher
Ms Koh Yanting	English & Maths Teacher

3 Safety and Security

The school believes in providing our pupils with a safe and secure environment to ensure that good learning takes place. To achieve this purpose, we seek the strong collaboration with parents and the community. This is especially important in the light of the current security climate. As a school, we will be practising fire drills, lock-down drills and evacuation of the whole school to an external holding site. We are also working closely with MOE to improve the school infrastructure for enhanced security.

We wish to remind parents that the turnstile from the gate leading to the General Office will be de-activated for morning arrival to allow students to walk into school through the covered walkway. From dismissal, the turnstile will be activated to allow one-way exit for our students to Holland Road until 6 p.m.

As such, parents and caregivers will not be able to enter the school through the turnstile during dismissal. The porch will only be for students waiting for pick-up by their parents via vehicles. Parents are encouraged to make use of the official dismissal points at Gate 7 and the area behind the canteen as meeting points.

4 Traffic Issues

As you are aware, Henry Park Primary School is a big school and traffic to and from the school during the school reporting times and dismissal time can be very heavy. We would like to appeal to you to help the school ensure a safer and smoother traffic flow. Please follow the instructions given by our staff and parent volunteers. Do give them your understanding and cooperation so that we can ensure the safety of our pupils.

In the morning, if there is a build up at level 3, you may drop your child off at level 1. Please note that only a right turn is allowed at level 1's exit. We have noted some parents making illegal left turns at level 1's exit and there have been near misses. For your safety and of other motorists, we appeal to you to adhere to the traffic guidelines. Both left and right turns are permitted at level 3's drive-way exit.

Please refrain from sending your child to school before 6.30 a.m. To avoid morning traffic congestion, you may drop your child at school by 7 a.m. & arrive 20 minutes after dismissal to avoid afternoon traffic congestion.

We would also like to remind **parents not to arrive too early** before dismissal and park their vehicles along Mount Sinai and Holland Road as this will result in a traffic congestion. The school gates will be opened 10 minutes before dismissal time.

5 School Bus

We like to remind parents whose children are taking the school buses that on days when your child is not taking the school bus back home at the standard dismissal time, please inform the bus driver to avoid holding up the bus as the driver tries to locate your child.

6 Pupils' Well-Being

The school has collected most of the pupils' workbooks, files and materials, and placed them in the classrooms. Pupils should use their timetable to guide them in packing their school bags so that they can better manage the weight. We seek your assistance in guiding your child/ward in the matter. Our collective efforts will ensure that our pupils' school bags are not too heavy.

We are delighted to note that the P1s have adjusted very well to the primary school. Do encourage your child to be independent and if they need any help, to approach their teachers so that we can assist them. Children have to learn to manage homework and cope with assessments. Support from parents is critical at this stage.

For a start, encourage your P1 child to talk about his/her new experiences and what he/she likes and doesn't like about school. Listen for any worries he/she might have and attend to those concerns. It is easy as adults for us to brush aside what seem to be small matters, but it is helpful to learn to see things through his/ her eyes.

As your child adapts to school life, show your support in other ways, such as valuing him/her for who he/she is, and not what he/she has achieved. Instead of comparing his/her performance with others or expressing disappointment when he/she is not performing up to your standard, appreciate his/her efforts. Focus on the learning process - not only on the marks!

7 Annual Health Screening for Students

The School Health Service will be in school from **7 to 18 January 2019** to conduct annual health screening for Primary 1 to 6 students.

During the visit, the health team will need the latest medical information. P1 and P5 parents are encouraged to login in to the online portal via <http://childconsent.hpb.gov.sg> using your SingPass to submit your child's latest medical information and consent for immunisation. Form Teachers will collect health booklets and immunisation consent form (hardcopy only for parents who did not use online portal) on 4 January 2019.

8 Snack Break

To cater to the well-being of our students, all students have 10-minutes snack breaks on extended days (Wednesdays and Thursdays) during lessons time between 11.30am-12.30pm.

Depending on the nature of the lessons, the teachers will instruct the students when they will have the 10-minutes snack break during the period.

We seek your cooperation in packing healthy snacks or fruits for the 10-minutes snack break & encouraging your child/children in taking responsibility for the maintenance of the cleanliness of the classroom.

9 Parents' Engagement 2019

We value building positive partnership between parents and the school. The school will be organising several engagement sessions in the year to provide further support to our parents.

Types of parents' engagement	Objectives	Terms
Parents' briefing	<ul style="list-style-type: none">- Communication & engagement on national and/school policies- Communication & engagement on assessment & curriculum matters	1
Parents' workshops	<ul style="list-style-type: none">- Equipping parents with knowledge & skills to support their child(ren)'s holistic development	Throughout the year
Parents-Teacher Meeting (PTM for P1-P6)	<ul style="list-style-type: none">- Meeting with teachers to discuss on the holistic development on your child(ren)	Term 2 & Term 4
Parents-Child-Teacher Conference (PCTC for P1-P4)	<ul style="list-style-type: none">- Students presenting their learning experiences in HPPS to their teachers & parents	Term 2 or Term 4

Please find below the schedule for PTM & PCTC for your early planning. More information will be provided closer to those dates.

	Term 1 (Respective Dates)	Term 2 Thursday, 30 May 2019	Term 4 Thursday, 14 November 2019
P1	Parents' Briefing 28 December 2018 (already conducted)	PTM	PCTC & Meeting with Mother Tongue Language teachers
P2	Parents' Briefing Tuesday, 26 February 2019 1500-1700 School Hall (Level 4)	PCTC	PTM & Meeting with Mother Tongue Language teachers
P3	Parents' Briefing + interaction time with the teachers in the classrooms Wednesday, 16 January 2019 1500-1700 School Hall (Level 4)	PTM & Meeting with Mother Tongue Language teachers	PCTC
P4	P4 GEP parents' briefing Thursday, 10 January 2019 1500-1700 PAL Room 1 (Level 2)	PTM & P4 Parents' Briefing on SBB	PCTC & Meeting with Mother Tongue Language teachers
P5	Parents' Briefing + interaction time with the teachers in the classrooms Thursday, 24 January 2019 1500-1700 School Hall (Level 4) GEP parents' briefing Thursday, 24 January 2019 1500-1700 5I classroom (Level 6)	PTM & Meeting with Mother Tongue Language teachers	PTM
P6	Parents' Briefing + interaction time with the teachers in the classroom Thursday, 31 January 2019 1500-1700 School Hall (Level 4) GEP parents' briefing Thursday, 31 January 2019 1500-1700 PAL Room 1 (Level 2)	PTM & Meeting with Mother Tongue Language teachers	NA

We wish to inform that the parking lots in the school are reserved for season parking during school hours. Parents are advised to use public transport. If you really need to drive, please park at alternative parking at Jelita or Ghim Moh. We seek your understanding on this matter.

10 Parents Gateway App

Parents Gateway (PG) – the digital service that connects parents and schools on key administrative matters – was officially launched by Minister for Education, Mr Ong Ye Kung, on 2 Jan 2019, at Huamin Primary School.

In partnership with the Government Technology Agency (GovTech) and as part of Singapore's Smart Nation and Digital Government efforts, the Ministry of Education (MOE) has developed Parents Gateway - a one-stop mobile app for parents and schools to better support their children's educational journey through improved communications. The centrally coordinated initiative, available on IOS and Android for parents, allows schools to send updates on programmes and activities. It also allows parents to perform administrative functions such as providing consent for their children to participate in school activities. Similar to the Moments of Life (MOL) app, parents can use their SingPass accounts, SMS 2FA or OneKey Token1 to gain access to Parents Gateway. Through this dedicated account, parents will be able to receive information and perform administrative functions for their children, even if the children are in different classes, or from different schools.

Parents Gateway will serve as the main communication channel with parents from March 2019. Hence, it is important that parents install the PG app in their smart mobile phones and familiarise themselves with the app in Jan and Feb.

More information regarding the downloading of app and date of implementation will be shared later.

11 Canteen Food Pricing

MOE shared the average food pricing from their 2018 Annual School Canteen Survey. It is advised that canteen food prices should be realistic to ensure that the quality of food sold meets the basic nutritional needs of students. Our school canteen stallholders face challenges with rising cost of goods and services, especially with costlier ingredients for healthy meals. It is important that canteen food prices reflect the underlying cost of the food items, while still allowing the stallholders to earn a reasonable profit margin to sustain the business.

The desired benchmark prices proposed by MOE is \$2.00. The price points take reference from current market rates, and are aligned with the School Meal Programme rates (i.e. \$2.00 for primary level) for MOE Financial Assistance Scheme (FAS) students.

HPPS reviewed its food pricing and we are within the 75th percentile for rice set meals pricing (\$1.50-\$1.80). We will continue to monitor the quality of food and the price range before raising the food pricing in the next few years to meet the benchmark pricing.

Level	Desired benchmark price based on medium portioned meals	Current price range in HPPS based on medium portioned rice meals
Primary	\$2.00	\$1.40 -\$1.80

** A medium mixed rice set includes rice with 1 serving of meat, 1 serving of vegetable and fruit.*

However, in our review of pricing for noodles set, our pricing for the noodles set (small to medium) was way below the 75th percentile. With the aim of using healthier food ingredients such as wholegrain noodles, there is a need to achieve balance between quality food, affordable prices and business sustainability in the longer term for our noodles stallholders.

As such, there will be a \$0.10 to \$0.20 increase in the food pricing for Small & Medium Noodles set as outlined below. This will take effect from 7 January 2019. It is recommended that a daily pocket money of \$1.20-\$2.20 will be sufficient for one meal.

Pricing	Small set	Medium set	Large set
2018	\$1.00	\$1.30	\$1.50
2019	\$1.20	\$1.40	\$1.60

** A medium noodle set includes noodles with meat, vegetables of at least 2 heaped dessert spoons and ½ serving of fruit.*

12 Walk-for-Joy 2019

As we develop our pupils to be successful and contributing individuals with a strong moral compass through our Character and Citizenship Education (CCE), we would like to strengthen the school's effort in educating and raising awareness in our pupils on the emerging societal needs/issues and providing opportunities to give back to our society.

Since 2018, the school organised the "Walk-for-Joy" campaign. Our teachers and staff have pledged to complete a walk annually to raise funds for a different beneficiary each year. We would like our pupils to support their teachers in their walk by raising funds through pledge cards for our beneficiary.

In line with Singapore's Enabling Masterplan 2017-2021: Caring Nation, Inclusive Society, we endeavour to educate, equip our students with knowledge, skills and attitude towards building a more inclusive society where youths with disabilities are empowered and enabled to realise their true potential.

In 2019, the school will be collaborating with **Children's Charities Association (CCA)** for our "Walk-for-Joy" campaign. CCA is the coordinating body purposed to organize fund-raising projects for six member charities that have the common objective of helping physically, mentally and socially disadvantaged children of Singapore.

The six member charities include:

- Association for Persons with Special Needs
- Movement for the Intellectually Disabled of Singapore
- St. Andrew's Mission Hospital
- Singapore Association for the Deaf
- Singapore Children's Society
- Cerebral Palsy Alliance Singapore

Selected staff and pupil representatives will present the donation to Children's Charities Association and spend time with the disadvantaged children & youths from some of the six charities.

The pledge cards will be issued to the pupils by **30 January 2019**. We look forward to receiving your support in the school's social cause.

More information on the "Walk-for-Joy" will be provided later.

13 School Achievement- PSLE 2018

We are proud to announce that the P6 (2018) did well in the PSLE. More than 30% of pupils obtained a T-score of more than 250. In all subjects, our pupils have fared well when compared with national results and comparable schools. Congratulations to our P6 pupils (2018) and we wish them the best as they seek their secondary school education.

14 Calendar of Events

A copy of the Semester 1 Calendar of Events will be provided to your child.

15 Parenting Article

All parents want the best for their child but unrealistic expectations can affect a child's mental wellbeing. Dr Irena Kit, lecturer and psychologist at the National Institute of Education (NIE), shares five tips on how managing a child's stress begins with managing our expectations as parents.

You may read more about these tips [here](#)

Koh Chin Thong, Martin
Principal

Vision
Lead with Character, Serve with Talents

Mission
Nurturing concerned citizens with integrity and a spirit of excellence through holistic education

School Values
Respect, Integrity, Care, Excellence

