

HENRY PARK PRIMARY SCHOOL

APPLICATION FORM FOR SCHOOL BUS

STUDENT'S NAME AS OF BIRTH CERTIFICATE: _____ New Class: _____ 2018

SIBLING NAME AS OF BIRTH CERTIFICATE: _____ New Class: _____ 2018

SIBLING NAME AS OF BIRTH CERTIFICATE: _____ New Class: _____ 2018

Bus fare for each child : \$_____ Both way / \$_____ Single trip (To be fill up by driver)

FULL ADDRESS: _____

POSTAL CODE (_____)

TEL: (HOME) _____ (OFF) _____ (H/P) _____

DATE OF REGISTRATION: _____ (ONLY FOR NEW STUDENT)

(Please circle or underline) Both ways / from home to school only / from school to home only

TERMS AND CONDITIONS:

1. The bus service is provided for trips to and from school according to MOE's school terms (No service will be provided during School holidays).
2. **The bus fare is payable for 12 months.** The school bus fare will be collected in the first week of every payment month, and in advance for the school holidays.

Parents are required to pay the June bus fare when students use the bus transport service in the first semester. Likewise, parents are required to pay the December bus fare when students use the bus service in the second semester, parents are required to pay the November bus fare together with October.

June's fees will be collected in the first week of January, November's fees will be collected in the first week of October, December's fees will be collected in the first week of July.

Jun, Nov & Dec payment will not be refundable or use to offset final month payment for termination of transport arrangement.

3. Single trip bus fare is 85% of the double trip bus fare.
4. Round trip fares (2-way) are quoted on the basis of the same pick-up and drop-off points. One way fares apply to different pick-up and drop-off points, which is pegged at 85% of the 2-way bus fare.
5. Parents are to arrange with their respective driver for their child's CCA Bus.

6. There should not be any default in payment. Where such a default occurs, Our company reserves the right to request for payment and/or discontinue our service.
7. ERP area charges will be \$50.00 per month for each bus based on one entry per day.
8. Parents who intend to terminate the bus transport shall give **ONE MONTH ADVANCE NOTICE**, failing which, one month bus fare shall be payable in lieu of notice.
9. If a student not taking the bus at any time for any reason, parents have to inform the respective bus driver or operator directly. This is to avoid the bus waiting for pick-up being unduly delayed. This also applies to before/after school activities.
10. Students shall wait for their bus at the designated pick-up point **5 minutes earlier** (please synchronize your time with bus driver) than the scheduled time given by the bus driver. If a student is late, a grace period of waiting time of 1 minute will be given before the bus proceeds on to the next pick-up point. No phone calls will be made to parents, as this will delay the time for the next pick-up point and would be unfair to the other children who are already in the bus or waiting.
11. Any requests for re-arranging of bus route, pick-up time, pick-up point and travel time shall be brought to the attention of the Site Manager for consideration.
12. Parents are NOT allowed to board the bus.
13. Should there be queries, please email to henryparktpt@gmail.com or sms to 8101 2700.

** I hereby declare that I understand and agree to abide by the terms and condition as stated above. I give my full consent to the agreed bus fare. The bus contractor reserves the right to discontinue the service under this agreement if the terms and conditions are not adhered to.

Parent's Name: _____

Parent's Signature: _____

Date: _____