

Henry Park Primary School P1 Orientation 2018 Information Booklet



PHILOSOPHY

Every child matters and every child can succeed

VISION

A Leader in Every Child - with Talents and Strength of Character

MISSION

Nurturing leaders through a distinctive education in learning and character development

SCHOOL VALUES

Respect, Integrity, Care, Excellence

Information for Parents

1. First Day of School

Tuesday, 2nd January 2018

Students will assemble at the Lower Indoor Sports Hall (Lower ISH) area by **7 a.m.** on the first day.

2. Daily School Hours:

| Days | School hours |
|----------------------------|------------------------|
| Mondays, Tuesdays, Fridays | 7.30 a.m. to 1 p.m. |
| Wednesdays and Thursdays | 7.30 a.m. to 1.30 p.m. |

Daily assembly will commence at 7.25 a.m. and lessons at 7.30 a.m.

We seek the cooperation of the parents to ensure that the students attend the daily assembly punctually.

3. Dropping your child off in the morning

- Parents/guardians who drive their children to school can either use the drive-way at level 1 or 3
- Please note that only a right turn is allowed at level 1's drive-way exit
- Both a left turn and right turn are allowed at level 3's drive-way exit
- For the safety of all motorists and passengers, please adhere to our traffic guidelines

We seek your understanding that heavy traffic will be expected outside the school in the mornings. Please allow sufficient time for your journey.

Our traffic wardens and security guards are on duty during peak hours to help with traffic flow.

Please cooperate with them and follow their instructions.

4. Personal Belonging

To help your child with identifying his/her personal belongings, parents/guardians are encouraged to include labels bearing his/ her **name and class** on personal belongings (e.g: lunch box, water bottle, wallet/purse, stationery & books)

5. Snack Break

- Students are encouraged to bring healthy snacks for their snack breaks on Wednesdays and Thursdays in the classrooms
- We seek your cooperation in packing healthy snacks (dry finger food) or fruits for the 10-minute snack break and encouraging your child/children to take responsibility for the maintenance of the cleanliness of the classroom
- Parents/guardians are encouraged to look out for the Healthier Choice Symbol if your child is bringing packaged food products

6. **P1/2 recess:**

9.30 a.m. to 10 a.m.

***(Please note that the timing for P1 recess on 2nd and 3rd January 2018 is from 8.45 a.m. to 9.30 a.m.)**

7. **Recess Arrangement (Day 1 & Day 2):**

- Primary 4 students will be 'buddies' to Primary 1 students
- They will assist and guide the students in the purchase of food from the stallholders during the first two days of school
- Students are encouraged **not** to bring large amounts of money to school
- An estimated amount will be \$1.50-\$2.00

We seek your cooperation to stay within the allocated area for parents on the first day during recess.

8. **Healthy Meals School Programme (HMSP)**

- All main meals are served as set meals (with inclusion of fruits, vegetables and whole grains)
- The prices for the set meals would range from \$1.00 to \$2.00
- Students have a choice of bringing their own fruit from home which they are expected to consume along with their main meals. In such cases, the set meal price would exclude the cost of the fruit
- More information on the HMSP can be found on our school website

9. **Note on recess:**

- Students may proceed to the General Office if they had forgotten their pocket money for the day. Parents will be informed of the amount borrowed and are encouraged to return the exact amount to the General Office the following day
- Alternatively, students may approach their form teachers for assistance
- Students are encouraged **not to borrow money from their classmates**

10. **Dismissal Arrangement:**

Teachers will take the Primary 1 students to their various dismissal points in the school around 15 minutes before dismissal for the first week and 5 minutes before dismissal subsequently.

The following are the official designated dismissal areas:

- For students attending Student Care → Kidzone 2 (Near the Terrarium)
- For students taking school bus → Kidzone 1
- Gate 7
- Porch

Kindly ensure that your child's dismissal point is indicated clearly on the lanyard that will be provided on Day 2 of Orientation.

11. Home via School Bus

P1 students who are taking the school buses will board the school buses from about 1 p.m.

Kindly ensure that your child's bus number is indicated clearly on the lanyard that will be provided on Day 2 of Orientation.

12. Home via Private Transport

Parents may fetch the students who are going home by private transport.

Kindly note that Level 3 school gates will be opened ten minutes prior to dismissal time

*Pick-up point: Porch in front of the General Office (Level 3)

We seek your understanding that heavy traffic and delays will be expected during dismissal.

Parents are advised not to park along Holland Grove Road as this will obstruct the flow of traffic and hinder the exit for our school buses.

Our traffic wardens and security guards are on duty during peak hours to help with traffic flow. Please cooperate with them and follow their instructions.

13. POSB Smart Buddy Programme

Parents could sign up for their children to be on the POSB Smart Buddy Programme. The POSB Smart Buddy Programme comes with a mobile app which allows you to pre-set your child's daily allowance, as well as track your child's expenses and savings. Your child would be able to pay for his/her expenses at the school bookshop, canteen and selected retailers with a customised POSB watch. Registration form for signing up is enclosed in the P1 Orientation Folder.

Financial Matters

1) School Fees, Standard and 2nd tier Miscellaneous fees

Please refer to the table below for the fees payable for students who are Singapore Citizens, Permanent Residents (PR) of Singapore and International students.

SUMMARY TABLE OF NEW PRIMARY FEE RATES IN 2018

| Nationality | Monthly School Fees (\$) | Monthly Standard Miscellaneous Fees (\$) | Monthly 2nd-tier Miscellaneous Fees* (\$) | Monthly Total Fees (maximum) (\$) |
|--|---|---|---|--|
| Singapore Citizen | 0 | 6.50 | 6.50 [^] | 13.00 |
| Singapore Permanent Resident | 155.00 | 6.50 | 6.50 | 168.00 |
| International Student (ASEAN) | 415.00 | 6.50 | 6.50 | 428.00 |
| International Student (non-ASEAN) | 650.00 | 6.50 | 6.50 | 663.00 |

* 2nd-tier Miscellaneous Fees is decided by the schools and is capped at 100% of the Standard Miscellaneous Fees.

[^] Singaporean students can use their Edusave Accounts to pay the 2nd-tier Miscellaneous Fees.

2) Edusave Account

Every student, who is a Singapore Citizen, will receive \$200 in their Edusave account annually, from Primary 1 to Primary 6 (contribution amount may vary from year to year). Parents are recommended to use their child's Edusave funds for the payment of 2nd tier miscellaneous fees of \$6.50 every month. After setting aside \$78 (\$6.50 x 12 months) from your child's Edusave account for the 2nd tier miscellaneous fees, your child's Edusave account will have a balance of \$122 which can be used for payment of enrichment programmes organised by the school. Parents will receive an Edusave statement of account every year from MOE. For queries with regards to the Edusave account balance, please call 6260 0077 or email contact@moe.gov.sg.

3) Edusave Programme Standing Order (EPSO)

The EPSO is to authorize the school to withdraw funds from your child's/ward's Edusave account to pay for local enrichment programmes. If you have signed up for the EPSO, it will remain valid throughout your child's/ward's school years. If you subsequently decide not to use the Edusave Account to co-pay for the programmes, you can terminate the Standing Order at any time.

We will seek your consent for your child's/ward's participation in the enrichment programmes before the withdrawal of Edusave funds.

For those not paying through EPSO, you can make payment through AXS Station, cheque or in cash.

Other Additional Matters

1. To promote a love for reading, all students are encouraged to bring reading materials for silent reading every day. Thursdays and Fridays are reserved for reading books in Mother Tongue languages while the rest of the days, students will read books in English language.

| Days | Language | Suggested genres |
|--------------------------------|------------------------|---|
| Mondays, Tuesdays & Wednesdays | English Language | Fictional books, Non-fiction, magazines, newspapers |
| Thursdays & Fridays | Mother Tongue Language | |

2. Please refer to the 'CONSENT FOR IMMUNISATION & DENTAL TREATMENT' notice found in the P1 Orientation file. You are required to submit the consent form to enrol your child in the dental programme electronically via <http://childconsent.hpb.gov.sg> by 7 **January 2018**. You can only login to the portal after 21st December 2017. Alternatively, a hardcopy of the consent form can be obtained from the school dental clinic. The completed form should be returned to the dental staff.
3. Lists of the ***First Hundred***, the ***Second Hundred*** and ***Mathematics*** sight words are attached in Appendix A & B. These are essential words which are commonly used in printed texts at Primary One level. Do assist your child in learning to read and spell these words in preparation for Primary One.
4. You will also find in Appendix C a list of things to bring in Term One, Week One of the school year. Please write your **child's name, class and subject** clearly on **every book** to facilitate easy collection and distribution by the teachers.

OTHER USEFUL INFORMATION

School Contact / Location



| General Information | |
|-------------------------------|---|
| Address: | 1 Holland Grove Road Singapore 278790 |
| General Office: | 6466 3600 |
| Fax: | 6469 1840 |
| School website: | http://www.henryparkpri.moe.edu.sg |
| Getting to Henry Park Primary | |
| Bus Services: | 92, 7, 61, 75, 156 and 165 |
| Nearest MRT Stations: | Buona Vista MRT |
| General Office Opening Hours | |
| Normal School Days | Monday – Friday 7:00 am – 6:00 pm |
| School Holidays | Monday – Friday 9:00 am – 5:00 pm |

In case of an emergency, please call the General Office and provide the name of your child, class and your contact number.

Other Contact Numbers:

| | |
|----------------------------|---|
| Dental Clinic | <p>Tel : 6463 0974</p> <p><u>Operating hours</u> School Term & School Holidays Monday – Thursday 8:00 am – 5:30 pm (Lunch break: 1pm- 2pm) Friday 8:00 am – 5:00 pm (Lunch break: 1pm- 2pm)</p> <p>For emergency, please call School Dental Centre, HPB, at 6435 3782 for an appointment.</p> |
| School Bookshop | <p>Pacific Bookstores Pte Ltd</p> <p>Tel : 6467 4673 Fax : 6467 4673</p> <p><u>Operating hours</u> Monday to Friday (except Wednesday) 8:00 am – 3:00 pm 8:00 am – 2.30 pm (Wednesday)</p> <p>Website: www.pacificbookstores.com</p> |
| School Uniform | <p>Shanghai Uniforms 63 Ubi Ave 1, #04-01 Singapore 408937</p> <p>Tel : 67478037</p> <p><u>Operating hours</u> Monday to Saturday 10am – 6pm (closed for lunch 1-2pm)</p> <p>E-mail: contact@shanghai-uniforms.com</p> |
| School Transport | <p>KAL T&T Services Ghim Moh Estate Post Office P.O. Box 014 Singapore 912731</p> <p>HP: 81012700 (Patrick) General Office: 6776 7371 E-mail: henryparktpt@gmail.com</p> |
| Student Care Centre | <p>Pro-Teach School Care (Henry Park)</p> <p>Tel: 8299 5133 Fax: 6560 2230 Website: www.pro-teach.com E-mail: henrypark@pro-teach.com</p> |